

STATE OF CONNECTICUT • COUNTY OF TOLLAND
INCORPORATED 1786

TOWN OF ELLINGTON

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TOWN PLANNER'S OFFICE

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ECONOMIC DEVELOPMENT COMMISSION REGULAR MEETING MINUTES OCTOBER 10, 2012

PRESENT: Chairman Sean Kelly, David Hurley, Stanislav Moline (arrived at 7:15) and Alternates Gilbert Gamboa and Stefanie Cunningham

ABSENT: Vice Chairman Chris Todd, Alternate Joseph Dorreman

STAFF

PRESENT: Lisa M. Houlihan, Assistant Town Planner/Wetlands Agent/Zoning Official; Kristin Michaud, Recording Secretary

I. CALL TO ORDER:

Chairman Kelly called the EDC meeting to order at 7:04 p.m.

II. PUBLIC COMMENTS: NONE

III. NEW BUSINESS: NONE

IV. UNFINISHED BUSINESS:

1. Report: Tax Abatement

Lisa M. Houlihan, Assistant Town Planner/Wetlands Agent/Zoning Official, reviewed past correspondence with the Commission regarding the Abatement. The Commission reviewed the issue's that brought them to this point in rewriting the Tax Abatement Policy and making sure the proper clarification was added. She noted that she reviewed the draft copy with the Town Planner, Robert Phillips, and shared his comments with the Commission.

Commissioner Cunningham stated that she thought he wanted nothing changed based on his comments. Ms. Houlihan noted that he wanted the Commission to focus on the purpose and the outcome sections.

The Commission then discussed the outcome portion of the Abatement and additional requirements proposed to the application section. It was agreed to eliminate the term targeted industries and list uses consistent with the Connecticut General Statutes.

Discussion ensued.

It was agreed that Ms. Houlihan would revise the Abatement with their comments and supply them with a final draft for review at the next meeting.

BY CONSENSUS THE COMMISSION AGREED ON AMENDMENTS TO THE DRAFT PROPOSAL DATED 10/10/2012 AND REQUESTED AN ADDITIONAL REVIEW PRIOR TO ISSUANCE TO BOARD OF SELECTMEN.

2. Report: Agricultural Initiatives

No new updates.

NO MOTIONS OR DECISIONS

3. Report: Business Surveys and Site Visits

No new updates.

NO MOTIONS OR DECISIONS

4. Report: Business Directory

Chairman Kelly shared his thoughts on how he thought last month's meeting was excellent and he would like more information regarding GoLocal.gov.

Commissioner Hurley doesn't see this as a business directory if it is online.

Commissioner Cunningham stated that we are now in an age where most people go to the computer and find the information they need electronically. She noted it wouldn't hurt to try it out and see where it goes.

Ms. Houlihan noted that she thought this was a great tool for the town and reviewed GoLocal's draft contract.

Commissioner Gamboa asked if the town website had an actual counter of how many people have viewed the site at any time to which Ms. Houlihan stated she was not aware if the town had this.

They discussed having a physical directory too. Ms. Houlihan stated that based on the cost and limited sources she suggests one or the other. She sees the benefit to a paper copy but is in favor of GoLocal noting the ease in staying current versus a paper directory printed once every two years. She reviewed the cost difference between a physical copy of the directory and GoLocal.

Ms. Houlihan reviewed the answers to the questions the commission had asked her to inquire with GoLocal. Additional funding will have to be requested, noting the balance in their current fiscal year's budget.

BY CONSENSUS THE COMMISSION AUTHORIZED LISA HOULIHAN, ASSISTANT TOWN PLANNER TO WORK WITH GOLOCAL.GOV TO DRAFT

**AN AGREEMENT FOR SERVICES FOR AN ELECTRONIC BUSINESS
DIRECTORY AND SEEK MINIMAL ADDITIONAL APROPRIATION.**

4. Report: Tax Incentive Programs

No new updates.

NO MOTIONS OR DECISIONS

5. Report: Current Economic Activity

Ms. Houlihan noted the work completed to date at Autumn Chase Phase V, the receipt of a site development plan for a proposed new industrial building on Courtney Drive and the recently approved small workshop to the rear of 80 Windermere Ave.

NO MOTIONS OR DECISIONS

V. ADMINISTRATIVE BUSINESS:

1. Approval of the September 12, 2012, regular meeting minutes.

**MOVED (HURLEY), SECONDED (MOLINE) AND PASSED UNANIMOUSLY
TO ADD TO THE AGENDA THE AUGUST 8, 2012 MEETING MINUTES AND
APPROVED THE SEPTEMBER 12, 2012 AND THE AUGUST 8, 2012,
MEETING MINUTES AS WRITTEN.**

2. Correspondence:

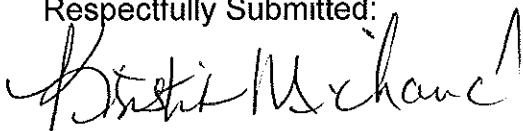
- a. NEDA's 56th Annual Conference.
- b. 2013-2014 Capital Improvements Budget Requests.

SO NOTED

IV. ADJOURNMENT:

**MOVED (HURLEY), SECONDED (GAMBOA) AND PASSED UNANIMOUSLY TO
ADJOURN THE MEETING AT 8:33 P.M.**

Respectfully Submitted:



Kristin Michaud
Recording Secretary